**Team Contract**

6.005  Project 2 – Whiteboard

Shantanu Jain (jains) | Blake Elias (eliasb) | Will Haack (whaack)

**Goals**

1. How will you use the in-class time?

* Meet up at Barker Library to work
* T/R 1PM same recitation

1. Learn about working on a software project collaboratively
2. Grade Goals: We all have agreed to make all efforts required to get an A. Seriously
3. Keep all communication channels open

**Meeting Norms**

1. When will you meet outside of class?

* 11/25/13
* Sunday Dec 1st - Evening
* Monday/Wednesday/Friday – 3-10PM Student center reading room

**Work Norms**

1. How will work be reviewed?    
   - Informal code review

- Frequent pushes to master to stay up to date with each other

1. How will you keep track of work assignment?

* We are updating a spreadsheet with all the tasks and subtasks, who is assigned to it, when they are expected to complete it, and a “status” column where progress is roughly described. Team members are expected to keep this updated.

**Decision Making**

1. How will work be distributed?

* Consensus
* Defined as 2/3 majority
* Serious conflict resolved w/ Advisor

1. What happens if someone does not follow through on a commitment?
   * + 1. - Expected to keep the group updated on their progress
       2. - Handled case by case
2. What will you do if one or more team members are not doing their share of the work?

* Confront them first
* Talk to the advisor
* Disputes resolved w/ 2/3 consensus